


LAMA Vehicle Loan Scheme Registration Form

 NW 5th August 2024

Please read “*LAMA Serving the Community - A guide for loan organisations*” before completing this form. Then overwrite or delete the default text in each field below as appropriate. **NB:** Date format: dd/mm/yyyy.

Application

I, , being a delegated representative of , am applying on their behalf to be registered as an “authorised organisation” for the purpose of the Lerryn Area Minibus Association (LAMA) vehicle loan scheme.

I certify that:

- We are a recognised organisation.
- We operate on a not-for-profit basis.
- We are based in either: *(please select one option below)*
 - LAMA's area of operation, which encompasses Lerryn, St Veep, St Winnow, Boconnoc, Lostwithiel and the districts that surround them.
 - LAMA's nearby area of operation, which applies when LAMA is cooperating with nearby community transport organisations that are based outside of LAMA's area of operation, but are typically within 25 miles of Lerryn.
- We provide a benefit to the community.
- Our membership is open to all within the aims and constraints of our organisation.

I enclose the following items of evidence / www links in support of this certification:

(eg, constitution document)

(eg, AGM/committee minutes)

(eg, event poster/press cutting)

For Organisations within LAMA's area of operation:

I enclose £1 to purchase a LAMA share on behalf of our organisation and, in return and if approved, I understand that our organisation will become a full member of LAMA and an “authorised organisation”. As such, we will be eligible to borrow the LAMA minibuss in accordance with LAMA's vehicle loan scheme standard terms and conditions (see vehicle loan agreement) and we may also nominate someone to represent our interests at LAMA General Meetings.

For Organisations within LAMA's nearby area of operation:

I enclose £1 to register as a “nearby authorised organisation” and, in return and if approved, I understand that our organisation will become eligible to borrow the LAMA minibuss in accordance with LAMA's vehicle loan scheme standard terms and conditions (see vehicle loan agreement). However, such loans will only be permitted when evidence is provided that a community minibuss closer to us is unavailable (eg, the minibuss is booked for another job or the minibuss is being repaired).

Privacy Policy

In order to comply with General Data Protection Regulations (GDPR), LAMA needs your express permission to hold your organisation's and your delegated representatives' names, addresses, emails and telephone numbers. You may have a copy of your vehicle loan scheme registration form on request.

LAMA will use your information as follows:

- Your data / contact details will be recorded in LAMA's register of vehicle loan scheme authorised users and will be used to keep you informed of significant LAMA issues.
- All data will be stored on paper and may also be stored electronically. Your data will not be shared with any person other than LAMA committee members.
- Please inform us in the event that your details change. We may also contact you from time to time to review your details.
- Your data will be held by LAMA as long as you continue to be an authorised organisation. If you do not use the minibus or communicate with LAMA for an extended period of time then you will be considered to have withdrawn from LAMA and the vehicle loan scheme, your data will be destroyed and any share held by your organisation will be forfeited.
- If you want to renew your association with LAMA at a later date then we will ask you to provide your data again and a new record will be made.

Declaration

In signing this declaration:

- I confirm that the information provided by me in this document is, to the best of my knowledge, true and not misleading.
- I request that my organisation becomes a: (please select one option below)
 - LAMA authorised organisation.
 - LAMA nearby authorised organisation.for the purpose of borrowing LAMA's minibus in accordance with LAMA's vehicle loan scheme standard terms and conditions.
- I accept that LAMA reserves the right to refuse an application to join the vehicle loan scheme and that LAMA's judgment will be final in this respect.
- I agree to my organisation's data being held and used as described in the privacy policy above:

NB: Clicking the check box and entering your details in the signature block below, and then emailing this completed form to a LAMA officer constitutes as being your electronic signature.

Please click here to confirm the accuracy and truthfulness of your declaration

Representative's Signature:

Capacity in Which Signed: Date:

Email and Tel No:

NB, if you intend to print and post or hand deliver this form, then please delete the text in the Representative's Signature box above and sign the printed form as normal.